

Appendix 'H': INDOOR 2009 BY-LAWS

Words importing the singular number only shall include the plural and vice versa, words importing the masculine gender shall include the feminine and neuter genders and vice versa and words importing natural persons shall include persons and vice versa. Where any term or expression is defined herein, derivations of such term or expression shall have a corresponding meaning.

INDOOR BY-LAW 1: ELIGIBILITY

Item a) applies to all players in The Burlington Soccer League.

Item b) applies to all players only in the Open Age Division and Women's Division (WD).

Item c) applies to all players only in the Over 34 Division.

Item d) applies to all players only in the Senior Division.

Item e) applies to all players in the Co-ed Open Age Division.

a) All Players

All players shall be allowed to participate upon payment of the prescribed registration fees and who are in good standing with the league, PHSA and the OSA, together with legal proof of age. Each player will provide a recent photograph of him or herself. Each team shall be allowed to register up to 50% of the team where registrants are not considered to be residents of The City of Burlington.

For the purposes of eligibility, a resident of The City of Burlington is defined as:

- i) A person who resides at a Burlington address.
- ii) A person who can furnish proof that he or she had permanently resided at a Burlington address at some point of time since 1981. Such persons are deemed to be "grandfathered".

b) Open Age Divisions and Women's Division (WD)

All players must be at least 19 years of age during the current playing year. When the Burlington Youth Soccer Club is not running an indoor program in the then current season for players aged 18, then players whose 18th birthday occurs on or before April 30th of the then current playing year, as evidence by legal age and valid residency of the City of Burlington identification as approved by the Executive Operating Committee, may apply for membership to the BSL.

c) Over 34 Division

All players must be at least 34 years of age during the current playing year.

d) Senior Division

All players must be at least 41 years of age during the current calendar year.

e) Co-ed Open Age Division

All players must be at least 19 years of age during the current playing year. When the Burlington Youth Soccer Club is not running an indoor program in the then current season for players aged 18, then players whose 18th birthday occurs on or before April 30th of the then current playing year, as evidence by legal age and valid residency of the City of Burlington identification as approved by the Executive Operating Committee, may apply for membership to the BSL.

INDOOR BY-LAW 2: MEMBERSHIP

- a) The indoor league shall be composed of teams as listed on the indoor facilities Notice Board.
- b) All teams submitting application to join the then current BSL indoor league session agree to the payment policy and schedule of fines and fees as set out in appendix 'B'.
- c) The Executive Operating Committee will determine all further associated registration fees. Fees for play, as approved in the indoor league budget, will be paid per Appendix 'B' of the playing session. Fees for play, either at the individual member and/or team level, shall be deemed to be fully earned upon receipt. Failure to meet this requirement will result in the suspension of the delinquent team from league and tournament play and the forfeiture of game results until such time as the Executive Operating Committee approves reinstatement of said team. Should a team disband or become disenfranchised, all monies paid are non-refundable.
- d) Applications for entry or re-entry into the indoor league will be submitted to the Director of Operations for the respective division and reviewed by the Executive Operating Committee for approval. Applications shall be received not later than four (4) weeks prior to the commencement of the current indoor session.
- e) The Executive Operating Committee, on behalf of the BSL, has the power to demand a performance bond from a BSL team at any time. Such action will be instituted as the result of a vote at a regular Executive Operating Committee meeting and will be brought forward to the Team Representative Committee for ratification.

INDOOR BY-LAW 3: REGISTRATION

- a) All participants must be registered on designated league forms. Each team will be allotted a fixed number of player registration forms for each session, as determined by the Executive Operating Committee. Once a player has been registered with the PHSA, there shall be no refunds.
- b) The registration deadline shall be two (2) weeks after commencement of the then current indoor session.
- c) A player registering with the BSL's indoor season is ineligible for play until his registration is approved by the OSA and verified by the PHSA. The Registrar, or other member of the Executive Operating Committee, will advise the team convenor when a player is eligible for play. This verification of eligibility can only come through a BSL Registrar or other member of the Executive Operating Committee.
- d) All applicants for registration must furnish acceptable proof of age (for example, a birth certificate, driver's license, player book, or baptismal certificate) and a legible photocopy of the player's drivers license or other photo evidence deemed acceptable by the Registrar.
- e) All participants must be registered with an affiliated league team.
- f) Suspended players may be removed from the team's list of registered players only prior to the start of any new session.
- g) OSA registration will be completed by the Registrar and forwarded to the OSA. Players not registered on this form will be subject to paragraph "c" of Indoor By-law 3.
- h) Players within the league are eligible to play with one (1) team within the Open Age division and one (1) team within any other division. Such eligible players that elect to play within both divisions shall be registered with each team in that team's respective division.
- i) Any player registered with a disbanded or suspended team may claim a credit for his registration fee when registering with another team upon tendering proof that the registration fee was previously paid to the disbanded/suspended team (notwithstanding Indoor By-law 4 item (1)(c) and item (2)(c)).

INDOOR BY-LAW 4: TRANSFER OF PLAYERS

1.0 Intra-Session

- a) The Registrar must be notified of any transfer(s) of player(s) during the playing session. The Registrar will confirm the transfer(s) with both convenors and player(s) involved. The deadline for transfer of players will be the sixth (6) game of the indoor session. Player transfers representing greater than three (3) players from an individual team to another team in the league shall be reviewed for approval by the Executive Operating Committee. Any player wishing to play for another team must be in good standing with the BSL and must have the transfer authorized by the respective division's Registrar twenty-four (24) hours prior to the start of a game.

- b) Any player registered with a suspended team or a team deemed not to be in good standing in the league may not transfer to another team without the express approval of the Executive Operating Committee.
- c) A player may transfer only once during the playing season.
- d) Transfer fees, if applicable, are specified in appendix 'B'.
- e) When a player transfers from one team to another during the course of the season, the receiving team must re-register that player and pay any applicable registration fee that arises out of the transfer. The team losing the player shall be entitled to register a replacement player without penalty.
- f) Registration fees from transfers are non-refundable and can only be re-applied as per Indoor By-law 4 item (1)(f).

INDOOR BY-LAW 5: UNIFORMS, FOOTWEAR, EQUIPMENT, AND MEMBER IDENTIFICATION

- a) All BSL teams are required to bring two (2) sets of shirts of different colours to each game. In the event of a colour clash, the away team shall change. The Senior Division and Women's Division are exempt from this requirement. Numbered bibs are acceptable as a second set provided they are acceptable to the game official and comply with the remainder of Indoor By-law 5. All shirts must have a minimum eight-inch number on the back.
- b) All players may wear indoor soccer boots or running shoes. Any footwear constituting a hazard to other players or the playing surface shall not be allowed. Footwear may be inspected, on request, from either the team captain or game official anytime prior to/or during a game.
- c) All members shall carry and upon request by either the opposing team manager, signer of the opposing team game sheet or a member of the Executive Operating Committee, prior to, at half-time, or completion of a BSL sanctioned game, produce valid original photo identification, such valid original photo identification shall be deemed required and acceptable by the Executive Operating Committee prior to the commencement of the then current season and outlined in appendix 'E', for purposes of verification of a Member's stated identification. If valid original photo identification can not be produced, the team representative or signer of the game sheet that the requested Member plays on shall produce a records binder containing a legible photocopy of the Member's valid Executive Operating Committee approved photo identification.
- d) Any team referred, by way of the game sheet, to the league for not playing in regulation uniforms shall be fined as specified in appendix 'B'.
- e) Each team shall be responsible for providing at least one (1) match ball and a records binder containing a legible photocopy of their registered member's valid Executive Operating Committee approved photo identification for each game. The home team shall supply a match ball. The away team shall provide a secondary match ball. Should a team fail to provide any of this equipment, it shall be subject to a fine as specified in appendix 'B'.
- f) Game Sheets:
 - i) A printed or typed current session game sheet MUST be presented to a game official prior to the start of the match.
 - ii) The squad name, player names, and respective shirt numbers must be present on the game sheet.
 - iii) Any team with more than one player bearing the same name must use middle initial(s) or some other fully differentiating mechanism with which to identify, in the game official's and/or Executive Operating Committee's sole opinion, the identity of each player.
 - iv) The name of the coach or person responsible for the team on the date of the game is mandatory. This may be a player registered for the game.
 - v) The coach or person, responsible for the team, shall sign the game sheet to attest that the player(s) information is correct. Any player(s) using any name other than that on the game sheet or playing without his or her name being entered on the game sheet will be deemed an ineligible player and the result of the game subject to review by the Executive Operating Committee. Any coach, or person responsible for the team, knowingly playing an ineligible player is subject to disciplinary action as specified in Indoor By-law 6.
 - vi) To verify the accuracy of the game sheet, the coach or person responsible for the opposing team, or an Executive Operating Committee member prior to kick-off, at half-time, or upon completion of a BSL sanctioned game may request the opposing team members or team member to provide

valid BSL approved photo identification in its original form or legible photocopy thereof. If valid BSL photo identification is not available and/or the accuracy of the game sheet is in question, the player under question shall remove him/herself from the game. If the player under question does not exit the field of play, the game shall be abandoned. In situations such as but not limited to player dismissal or game abandonment, the Executive Operating Committee shall review and take action it deems in its sole opinion appropriate and in the best interest of the BSL.

INDOOR BY-LAW 6: CONDUCT AND DISCIPLINE

A Member may be fined, censured, suspended or expelled from Membership for cause and only after charges have been laid in accordance with the BSL Constitution and/or Code of Conduct and a hearing held in accordance with the BSL Constitution and OSA's published rules. Changes that occur within OSA's published rules on Code of Conduct and/or Disciplinary Penalties shall become immediately in effect within the governing and operating framework of the BSL. An individual whose Membership has been suspended loses ALL rights of Membership until the suspension has been completed.

Player, team and team official discipline for game infractions is governed in accordance with procedures published by the OSA.

Any Member who infringes upon the Articles or the By-laws of the BSL Constitution, the BSL Code of Conduct, or brings the BSL into disrepute, may be reprimanded, suspended or expelled from the BSL after a hearing by the Executive Operating Committee of the BSL at which hearing the Member is entitled to attend.

The following are the Policies and Procedures for discipline management under the jurisdiction of The Burlington Soccer League:

- 1.0 Discipline action may only be taken against a registrant of the BSL.
- 1.1 A registrant is a person who is named on the register of the BSL in accordance with Indoor By-law 2.
- 1.2 Notwithstanding *item 1.1 of Indoor By-law 6* any person acting as a *Coach* or *Convenor* of an associated team in the BSL shall be considered to be a registrant of the BSL, regardless of whether he or she has registered to do so.
- 1.3 Individuals or organizations that register with the BSL cannot be retroactively charged with any policy or rule violation regarding any incident that occurred prior to the registration of such person or organization.
- 1.02 A registrant is accused of an offence and is subject to discipline when either:
 - (a) a *game official* reports an offence;
 - (b) a registered individual or organization complains, in writing, to a *Governing Organization* that an offence has been committed which, after investigation, warrants further action by a *Discipline Hearing Panel*; or
 - (c) a letter of complaint is received which, after investigation, warrants further action by a *Discipline Hearing Panel*.

Action shall only be taken in (b) and (c) if the complainant willingly agrees to be identified and agrees to act as a witness, if required by the Discipline Committee.

- 1.04 Misconduct must be reported, in writing, to the BSL. The report shall be written in the English language and include all details of the incident.
- 3.1 The written report must be submitted to the BSL within ninety (90) days of the occurrence of the alleged misconduct and the organization must commence action within thirty (30) days after receipt of the written report or the report will be declared null and void.
- 3.2 If a report is judged to be an incomplete report or if a report is not written in the English language, the charge(s) shall not be dismissed. The *Discipline Committee* shall adjourn the hearing/review meeting and

require the *game official* (or other person in accordance with item 3.0) to either re-submit a complete report in the English language or attend a rescheduled hearing/review meeting to clarify the report submitted. Those parties required to attend the original hearing shall be required to be present at the subsequent hearing.

- 4.0 All misconduct cases relating to teams registered in the BSL, shall fall under the jurisdiction of the BSL except for cases of **Game Official Assault** (for an example of misconduct types refer to appendix 'D' number 1.51, 1.52, 2.51, 2.52, 3.51, 3.52, 4.51, and 4.52), which shall be heard by the District Association with which the accused is registered or with which the club of the accused is affiliated. In this event the player is immediately suspended from ALL soccer related activity, as defined in item 9.5.

Note, any suspension for game official assault begins on the date the accused ceased to participate in ALL soccer related activity per OSA 12.3 and defined in item 9.5.

- 4.1 The BSL may refer misconduct incidents to its *Governing Organization*. If the *Governing Organization* determines that the referral is valid, it shall handle the case. If the *Governing Organization* determines that the referral is not valid, the case shall be handled by the BSL

- 5.0 Players, *coaches*, *convenors* and spectators may only take part in, or attend, games on condition that they observe the "Published Rules" of the OSA and the Code of Conduct as published by the BSL.

- 5.1 Every team is responsible for the actions of its players, *coaches*, *administrators*, and spectators, and is required to take all precautions necessary to prevent its players, *coaches*, *convenors* and spectators from threatening or assaulting anyone present at games, and especially the *game official(s)*. Teams are expected to provide security for players and *game officials*.

- 5.2 In all cases of mistaken identity of an accused player, *coach*, or *convenor* caused as a result of a team sheet error or other irregularities, the responsible Team shall properly identify the offending party involved.

- 5.3 Accused parties have the right to appear at a Hearing at their own expense.

- 5.4 In all cases where a person has been charged in criminal court with offenses of moral turpitude, the accused shall be suspended from ALL soccer related activity, as defined in item 9.5, until the case(s) has been concluded in criminal court. The OSA may decide if further proceedings are warranted pursuant to the "Published Rules" of the OSA and/or the CSA.

- 4.5 All parties directly affected by a discipline decision have the right to receive a written copy of the decision and also the specific "Rights of Appeal Information", including:

The name and address of the organization to which the Appeal must be sent.

The amount of the appeal fee

The criteria for the specific grounds for appeal

Which organizations must receive a copy of the appeal

The method of delivery for both the appeal and the fee

The timelines to appeal a decision shall only go into effect after the affected party has received a written copy of both the decision and the "Rights of Appeal Information".

- 5.6 Except for discipline decisions rendered under the **Discipline by Review System**, any party directly affected by a decision has the right to appeal that decision, in accordance with item 5.5. The discipline decision shall remain in effect pending the result of the appeal.

- 5.7 A player is entitled to the dismissal report for which offence he or she has been dismissed from in a game. The player or team representative may contact the Discipline Chairperson and request a copy of the dismissal report.

- 5.8 Any party affected by a decision of the Discipline Committee shall have the right to request and receive a copy of the "Findings and Decision" report. However, the Minutes of the Discipline Hearing Panel and/or Discipline Committee shall not be given to any party except to the Governing Organization upon such request.
- 6.0 Discipline action shall only be taken in accordance with one of the following two types of discipline systems:
- (a) **Discipline By Review (D.B.R.) System** in which there is no Discipline Hearing unless the accused requests a hearing in accordance with *item 7.4*
 - (b) **Discipline By Hearing (D.B.H.) System** in which it is mandatory to conduct a Discipline Hearing.
- 6.1 For the following Types of Misconduct, discipline will be rendered in accordance with the **D.B.R. System**. (Refer to appendix 'D' for details)
- | | | | | | | | | | | |
|------|------|------|------|------|------|------|------|------|------|------|
| 1.3 | 1.5 | 1.6 | 1.13 | 1.14 | 1.15 | 1.16 | 1.17 | 1.18 | 1.19 | 1.20 |
| 1.21 | 2.31 | 2.32 | 2.33 | 2.34 | | | | | | |
- For misconduct types 1.3, 1.5, and 1.6 the DBR system is mandatory
- 6.2 For all other Types of Misconduct, the **D.B.H. System** shall be used.
- 7.0 The *Discipline Committee* shall meet not less than once a month, in accordance with a published schedule, to review all misconduct reports received since its last Discipline Committee meeting.
- 7.1 The Discipline Committee shall individually review all misconduct reports that fall under item 6.1, make a decision on the charge(s) as laid and render the mandatory penalty in accordance with appendix 'D'.
- 7.2 Decisions will be forwarded, in writing or by e-mail and/or website to all affected parties within four (4) response days indicating the offense of which the accused has been found guilty and the terms of the suspension.
- 7.3 Decisions made under the **D.B.R. System** may not be appealed.
- 7.4 An individual who is subject to the **D.B.R. System** need not be notified when their case will be reviewed. The card on the field will act as their notice. An individual who is subject to the **D.B.R. System** shall have the right to request to be disciplined by the **D.B.H. System** except for misconduct types 1.3, 1.5 and 1.6. In these instances the DBR system is mandatory. The accused shall submit a request in writing or by e-mail to the BSL to hear the case, within three (3) *response days* of receiving the dismissal. This request must arrive before the date of the next scheduled Discipline Committee meeting, as published. A "Request For A Hearing Fee" and a "Discipline Hearing Administrative Fee", as published in appendix 'B', shall be payable prior to the commencement of the Discipline Hearing. Both the "Request For A Hearing Fee" and the "Discipline Hearing Administrative Fee" shall be returned only if the accused is found not guilty of the charge by the *Discipline Hearing Panel*.
- 7.5 If after reviewing the case, the *Discipline Committee* determines that a more serious charge (for example, a different misconduct type) is warranted for the accused or that additional charges are warranted for any other person or organization identified in the misconduct report, the BSL shall advise the accused or any other persons or organization so identified that a Discipline Hearing is being scheduled.
- 1.08 The BSL shall publish the dates on which they hold regularly scheduled discipline hearings prior to the start of each playing season. Those required to attend a hearing shall attend in accordance with the organization's published schedule. Regarding the nature of the charges, in a case being heard at a regularly scheduled hearing, it shall be the responsibility of the accused to request the nature of the charges. The accused person's rights to request a postponement, to bring an adviser, observers and/or witnesses will be published with the schedule of hearings. The listing of all players required to attend a

discipline hearing shall be posted on the BSL website at www.burlingtonsoccerleague.ca and by e-mail to team convenors by noon on the Friday immediately preceding the date of the scheduled hearing.

- 8.1 Any party required to attend a hearing may request one (1) postponement of a hearing. The party must submit a *written request* that must be received with receipted confirmation by the BSL no later than four (4) days prior to the date of that hearing, stating the reason for requesting the postponement. A postponement request fee, as indicated in appendix 'B', must accompany all such requests. Should the request be denied, the fee shall be refunded.
- 8.2 The accused individual or his or her representative must attend a hearing. Anyone representing an accused, as seen in item 10.0(g), must provide a signed proxy from the accused before being allowed to participate at a hearing.
- 8.3
 - a) If the accused does not appear, the hearing will not proceed, the accused will be fined in accordance with the "Schedule of Fees, Fines and Penalties" as indicated in appendix 'B', and the accused will be suspended from ALL soccer related activities, as defined in item 9.5, until he/she attends a hearing. The accused must request a hearing, in writing, not less than seven (7) days before a scheduled hearing date. (Email is acceptable and will be acknowledged). The "Request For A Hearing Fee" and the "Discipline Hearing Administrative Fee", as published in appendix 'B', shall be payable prior to the commencement of the Discipline Hearing. Both fees shall be returned only if the accused is found not guilty.
 - b) An accused person who refused to participate in a discipline hearing or who walked out of a hearing thus preventing the discipline hearing panel from rendering a decision on a case shall be suspended from ALL soccer related activities, as defined in item 9.5, until such time that he/she requests in writing another hearing and appears at that subsequent hearing.
 - c) If the discipline hearing panel determines that it has obtained sufficient evidence, prior to the walkout, to render a decision in the normal manner, it shall render its decision.
- 8.4 An accused may be accompanied to a hearing by an adviser, a maximum of two observers and / or a team representative. In each case the adviser/observer/club representative must adhere to OSA policy 8.5.
- 8.5 Each party required to attend a Discipline Hearing is entitled to bring witnesses. Witnesses must appear in person. Written reports by witnesses are not acceptable. There is no limit to the number of witnesses allowed, but they must add new testimony and the *Discipline Committee* can limit testimony when it becomes repetitious.
- 8.6 The Discipline Committee shall be comprised of a minimum of three (3) members, including the Discipline Chairperson, and a maximum of six (6) members as selected by the Discipline Chairperson. The Discipline Chairperson shall not have a vote at a hearing except as to break a tie. Any member of the committee deemed to have a conflict of interest with an accused should excuse themselves from the hearing.
- 8.7 The Discipline Committee shall consider the evidence and shall, wherever possible, arrive at a decision prior to adjourning. In the event that the committee decides that further investigation is required, it will act accordingly, and will notify all involved parties to that effect within fifteen (15) *response days*. If a further hearing is considered to be necessary, the committee shall, unless all parties agree to sign waivers, give fifteen (15) *days hearing notice* to all involved parties. Those parties required to attend the original hearing shall be required to be present at the subsequent hearing.
- 8.8 In the event that the Discipline Committee considers that (additional) charges should be laid as a result of new evidence being discovered at the hearing/review, the (new) charges must be dealt with at a properly convened hearing held on a subsequent date.
- 8.9 In all cases, decisions will be forwarded, in writing, by email or designated website to all affected parties within four (4) response days indicating the offense of which the accused has been found guilty and the terms of the suspension. This notification will also include the "Rights of Appeal Information".

9.0 The BSL shall apply standard penalties for misconduct to all accused found guilty of misconduct. A table of Standard Penalties for Misconduct can be found in appendix 'D'. Suspensions issued by the Discipline Committee are local to only BSL sanctioned games. Suspensions do not affect administrative duties in the BSL, for example, Executive Operating Committee duties.

8.1 The penalty for each of the following misconduct types is mandatory.

1.3 1.5 1.6 1.13 1.14 1.15 1.16 1.17 1.18 1.19 1.20
1.21 2.31 2.32 2.33

For all other offences a minimum and maximum penalty will be applied at the discretion of the Discipline Committee. For example, 1.16A, 1.19A, 1.21A, 2.34, and 2.34A.

9.2 The BSL may impose fines, fees, bonds and/or penalties for other offences as indicated in appendix 'B'. A member and/or its respective team may receive from the game official:

- (1) A two (2) to five (5) minute "man-short" penalty per occurrence.
- (2) A red card. If a red card is issued, except for an intentional hand ball, the member shall be subject to Indoor By-law 6: Conduct and Discipline and at minimum a Misconduct fee of \$100.00 shall be due and made payable to The Burlington Soccer League Inc. prior to the members or teams next game. Failure to pay such fee shall deem the member and/or team ineligible.

9.3 On misconduct being proved to its satisfaction, the Discipline Committee shall have the power to order the offender:

- a) to be suspended from all or any specific *soccer related activity* for a stated period of time;
- b) to be suspended for a specific number of scheduled games in a designated competition(s); and
- c) to be fined and/or bonded (with or without suspension).

A Discipline Hearing panel may only suspend the accused from ALL *soccer related activity*, as defined in item 9.5, when a finding of guilty is rendered in the case of misconduct types specified in OSA policy 9.4.1

9.4 A player shall be disciplined for the accumulation of cautions within the same division only. For example, any player who plays in two divisions (Open Age and Over 34) must accumulate three (3) yellow cards in the same division before discipline action is required.

9.5 All suspensions that indicate a specific number of games must be served for the division in which the misconduct was reported, and the player will be suspended from ALL BSL soccer activity until the suspension has been served. For example, if a player receives a two-game suspension in the Open Age Division One (1), then the player cannot play in any BSL league until he or she has served two games in that division. If a player transfers or registers in any other BSL team or Division, the player's suspension shall be transferred to that team. For clarification of this example refer to items 4.0 and 10.0.

Suspensions from "ALL *soccer related activities*" means suspensions from but not limited to playing, coaching, managing, practicing, administrating, and officiating anywhere within the Province of Ontario and geographical areas upon which the OSA govern.

9.6 If the evidence submitted at a Discipline Hearing does not warrant the accused being found guilty of the charges laid against him or her and there is sufficient evidence to find the accused person guilty of a lesser charge, the *Discipline Committee* may find the accused guilty of the lesser charge. As seen in OSA policy 9.6.

9.7 A Bond may be levied at the discretion of the BSL for a specified period of time and purpose. There will be no interest paid to the person or team required to submit the bond. Any registrant or registered organization failing to pay a fine, fee, or bond imposed by a *Discipline Committee* shall be subject to an

additional monetary penalty and, if still unpaid, shall be subject to suspension and shall remain under suspension until any imposed penalty (plus the original fee fine or bond) is paid.

10.0 The Team Convenor is responsible for the accurate tracking of the discipline status of each of the players registered with his or her team. The Team Convenor must provide this information to the Discipline Committee upon request. This includes, but is not limited to:

- i) Tracking of red cards issued to a player during the course of the season.
- ii) Advice to an ejected player as to his or her eligibility for games occurring in the period between the issuance of the red card and the date of the hearing (refer to 10.0 item (j)). Convenors in breach of game eligibility rules (for example, playing a player whose suspension is deemed immediate) will themselves be subject to disciplinary action.
- iii) Tracking of cumulative yellow cards.
- iv) Obtaining an up-to-date status report of players transferring in to his or her team between the start of the season and the transfer deadline.
- v) Obtaining an up-to-date status report of players suspended as of the end of the previous season and ensuring they do not play (either exhibition or regular games) until their suspension is completed.

a) For the purposes of conduct and discipline, a "member of the league" is defined as:

Any registered player, indemnified player (exhibition season), coach, manager, convenor or team official associated with a team registered with the league.

- b) All members of the league shall be subject to disciplinary action and suspension from league activities.
- c) Any member of the league who is judged to be in violation of the conduct and discipline guidelines shall be required to attend a discipline hearing, except where documented otherwise in item 6.1 of this By-law, to have his or her case reviewed.
- d) Disciplinary action shall take effect as of game time of the next scheduled or rescheduled game of the team that player received the suspension for, except for those cases outlined in Indoor By-law 10.0 item (j). Any player who plays for two (2) teams must accumulate three (3) yellow cards on one (1) team before he or she is suspended, not three (3) yellow cards between the two (2) teams. He or she will then serve his or her suspension for the team with whom he or she accumulated the cards and will be suspended from ALL BSL soccer activity until his suspension has been served.
- e) In the event that a member is required to appear before the discipline committee, the team convenor is required to ensure that the member is notified of the venue, date and time of the hearing.
- f) Any member of the league required to appear before the discipline committee may be accompanied by another member of the team. That person shall be considered a representative of the team with appropriate approval.
- g) In the event a member is unable to attend his or her scheduled hearing, a representative of the team may attend the hearing in his or her place, as seen in item 8.2 of this By-law. That person shall be considered a representative of the team with appropriate approval.
- h) Failure of the member to attend or provide representation at his or her scheduled hearing shall result in an automatic suspension from ALL soccer related activities, as defined in item 9.5, effective from the date of the originally scheduled hearing. All suspensions to be accompanied by a fine (as specified in appendix 'B') which must be paid before the suspended player may resume play. In such cases, the member must request in writing, a hearing, as seen in item 8.3 of this By-law.
- i) Suspensions and fines (where applicable) will be based on the guidelines published in appendix 'D' of the BSL Constitution.
- j) Any member carded or reported for either attempted physical assault or actual physical assault of a game official shall be automatically suspended from ALL soccer related activities, as defined in item 9.5, from the date of the incident. The case will be passed on to the PHSA for disciplinary action, as seen in item 4.0 of this By-law.
- k) Game official assault for the purposes of disciplinary consideration, is defined as "deliberate physical contact including, but not limited to, striking, pushing, pulling, charging or any form of violent conduct, whether actual or attempted, such as spitting, threatening, excessively abusive language directed at a game official or thwarted violent conduct".
- l) The team convenor is accountable for following published protocol regarding the determination of which players are eligible for disciplinary action. Current protocol will be documented in appendix 'D'.

- m) Suspensions issued by the Discipline Committee are local to the BSL only. Suspended players and officials are prohibited from BSL activity only and may play in, coach in, officiate in or administer other leagues or clubs at any level within the CSA organizational structure. Except when an individual is found guilty of misconduct in accordance with OSA policy 9.4.1. Suspension of executive or operating officers does not affect their eligibility to participate in the administration of the BSL.
- n) Any fines, fees and levies attached to the BSL by the PHSA, OSA or the CSA as a result of hearings conducted wherein a BSL team or player is the subject (typically a discipline hearing), shall be paid (to a maximum of \$200) to the BSL by the team with which the subject player is registered. The team will have thirty (30) days following notice by the league to pay. If the passed through fine, fee or levy is unpaid after thirty (30) days, the team will immediately be suspended from play and will forfeit all results until such time as the outstanding monies are remitted and processed by the BSL.
- o) Games that count towards suspension:
 - Cancelled games do not count
 - Forfeited games count
 - Abandoned games count irrespective of the time played
 - Sanctioned games count (cards received in these games also count)
 - Non-sanctioned games do not count. (as seen in Indoor By-law 12)
 - Completed games

INDOOR BY-LAW 7: DISCIPLINARY COMMITTEE

The Disciplinary Committee will consist of a maximum of six (6) members appointed by the Discipline Chairperson. Disciplinary meetings will be held when it is found necessary by the Committee Chairperson. A quorum of three (3) members must be present at all Disciplinary Committee meetings.

INDOOR BY-LAW 8: DISCIPLINE COMMITTEE APPEALS

Appeals may be made against the decisions rendered by the Discipline Committee in accordance with the By-laws of the District Association to which the league is affiliated. See OSA guidelines. Also refer to BSL Rights of Appeal information provided to each suspended member and posted on the BSL website.

INDOOR BY-LAW 9: FORFEIT OF POINTS

A team is required to take the field and commence a game with a minimum of four (4) eligible players at the time and location as directed by the Director of Operations - Match Secretary. Such directions given shall be deemed to be a BSL sanctioned game. The time and location of such BSL sanctioned game shall be provided with a minimum of forty-eight (48) hours notice. Penalties for teams found to be in breach of this rule will be implemented as follows:

- (a) Failure of a team to appear for a game after notification of the game to the Team Representative – Forfeit of game plus deduction of three (3) points.
- (b) If a team delays the start of the game by fifteen (15) minutes – Forfeit of game plus deduction of three (3) points.
- (c) If a team has four (4) or more players and refuses to take the field at the match official's request – Forfeit of game plus deduction of three points.
- (d) Playing an illegal player or players not registered under Indoor By-law 3 – Forfeit of game points plus an additional penalty as determined by the Executive Operating Committee in its sole opinion.
- (e) Failure to provide enough players to complete the game – Forfeit of game points plus an additional penalty as determined by the Executive Operating Committee in its sole opinion.
- (f) Any team that forfeits a game shall be required to pay a fine as set out by the Executive Operating Committee. This fee must be paid to the Treasurer prior to the forfeiting team's next game. Failure to comply will result in further forfeiture of game points as determined by the Executive Operating Committee.

The Executive Operating Committee is empowered to review the events occurring at any BSL sanctioned event and take action it deems in its sole opinion appropriate and in the best interest of the BSL.

INDOOR BY-LAW 10: PROTESTS AND APPEALS

The Executive Operating Committee shall hear protests and appeals. For any game protest or appeal, a true copy of the protest or appeal, in writing, must be in the hands of the Director of Operations - Match Secretary within forty-eight (48) hours of the time of the incident, accompanied by a fee, as specified in appendix 'B'. Should any protest be upheld, the Team Representative will have the fee returned. However, should the protest be disallowed, the monies will be placed in the league funds. The Executive Operating Committee shall take action and the Director of Operations - Match Secretary, in writing, shall notify all parties involved.

A member or registrant of the league directly affected by a decision of the league may appeal such decision.

The denial or termination of membership in the league may be appealed by a non-member.

A decision of the league may be appealed to the PHSA. Such appeal shall be conducted in accordance with OSA's and PHSA's published rules. A member shall not appeal a decision made by the Executive Operating Committee regarding the appointment, on-appointment, re-appointment or revocation of an appointment of an individual to any coach or administrator position within the league's operations, except where the selection, appointment and revocation process outlined in the league's published rules have not been followed. A member shall not appeal a decision made by the league in respect to a member's team assignment.

INDOOR BY-LAW 11: FIXTURES AND REPORTING OF GAME RESULTS

- (a) Each team convenor is responsible for reporting the game result to the appropriate Director of Operations - Match Secretary within twenty-four (24) hours, including the record of his or her own scorers. Failure to comply may result in the application of a fine (as seen in appendix 'B') as determined by the Executive Operating Committee.
- (b) Games under certain circumstances may be rescheduled on behalf of member teams and on the advice of the Executive Operating Committee. Requests for rescheduling must be submitted directly to the Director of Operations - Match Secretary with responsibility for the age group.

INDOOR BY-LAW 12: GAME OFFICIALS

A game official will be allotted to each game. In the event that no officials are present, the game shall be rescheduled. Any game proceeding without an official is deemed "not sanctioned" by the BSL. The Senior Division may mutually select a temporary official to carry out refereeing responsibilities and the game may be played. Individuals assuming the role of game official will be eligible for payment.

INDOOR BY-LAW 13: DIVISION STRUCTURE, LEAGUE STATISTICS AND STANDINGS

The league shall be divided into five divisions. For the then current session, the divisions shall be posted on the Notice Board within the game facilities. When applicable in the Open Age Division, at the conclusion of each session the team with the fewest points in the Premier Division will be relegated to Division One (1) and the team with the most points in Division One (1) will be promoted to the Premier Division. The same promotion and relegation rules will apply, when applicable, for movement between the Over 34 Division One (1) and Division Two (2).

Three points will be awarded for a win and one point for a tie. In the case where two or more teams are tied on points at the end of the session, the standings shall be decided as follows:

- i) Fewest games forfeited.
- ii) Goal difference (goals 'for' less goals 'against').

- iii) Most goals scored.
- iv) The results between the teams.
- v) Fewest cards (red/yellow) in the season.

INDOOR BY-LAW 14: ABANDONED GAMES

Notwithstanding Indoor By-law 9, if a game is abandoned after 35 minutes of play the result shall stand. Any game abandoned before the 35th minute of play, shall be referred to the Executive Operating Committee for review and decision.

If a team abandons, forfeits, and/or fails to provide the minimum number of players for game commencement at a minimum of three (3) league games, such team, in the sole opinion of the Executive Operating Committee's discretion, may be disallowed from playing in any in-session and/or post-session tournament.

INDOOR BY-LAW 15: OSA, District Association and FIFA RULES

The Burlington Soccer League shall, on a best effort basis, abide by the published rules of the PHSO and the OSA. The BSL shall be governed by the rules of FIFA except as indicated in the constitution, and:

- a) Game lengths of fifty-five (55) minutes shall be sub-divided into two halves of equal playing time per half;
- b) Unlimited "on-the-fly" substitution;
- c) A ball played out of bounds shall be returned into play by way of a placed kick;
- d) No slide tackling except by keeper within in their respective goal box;
- e) For all free kicks, except by way of penalty kick, the opposing team shall provide at minimum a player free radius of five (5) yards from the ball;
- f) For free kick by way of penalty all players not engaged in taking the kick shall be at minimum one (1) yard behind the ball and not in obstruction of the penalty kick taker; and,
- g) If the ball should strike a field dividing wire, the enclosures overhead surface, and/or other obstruction, a free kick shall be awarded to the opposing team of the team that last made contact with the ball, except for deflections, at the point of contact with the obstructions, in the sole discretion of the referee.

INDOOR BY-LAW 16: TEAM DISENFRANCHISEMENT

- a) Any Team Representative who feels that another team is failing to live up to the aims and objectives of the league shall request, in writing, that the Executive Operating Committee consider application to disenfranchise the said team. The Executive Operating Committee will examine the application within two (2) weeks of receipt and render a binding decision pursuant to the quorum and voting processes attributable to the operations of the Executive Operating Committee.
- b) Any Team Representative who feels that a league member is failing, or has failed, to live up to the aims and objectives of the league, including verifiable actions in other areas of organized soccer, may request, in writing, that the Executive Operating Committee consider application to expel said member from the league. The Executive Operating Committee will examine the application within two (2) weeks of receipt and render a binding decision pursuant to the quorum and voting processes attributable to the operations of the Executive Operating Committee.
- c) In a special meeting called to review a disenfranchisement proposal, a team or player involved in the citation may be accompanied by a maximum of one (1) convenor and one (1) player/representative. All other spectators/witnesses to remain outside the room until called.

INDOOR BY-LAW 17: DURATION OF SEASON

The duration of the indoor playing season shall be for the six (6) month period from October 31st to May 1st. Any game played outside of this time frame is categorically without the sanction of the BSL unless mandated by the Executive Operating Committee

Infractions of this rule brought to the attention of the Executive Operating Committee will be dealt with on a case by case basis, as follows:

- a) Alleged offending teams will be suspended from play pending an investigation by the Executive Operating Committee.
- b) All players registered with alleged offending teams are suspended from play and are ineligible for transfer until further notice.
- c) If the investigation of the infraction shows the report to be well founded, the Executive Operating Committee may pursue disenfranchisement as documented in Indoor By-law 17 or levy a fine as laid out in appendix 'B'. If a fine is levied, the team and its players will be suspended from play (forfeiting games if necessary) until the fine is paid in full.
- d) Players registered for more than one (1) team will be suspended from both rosters.
- e) Exhibition games prior to the start of the league play are not considered held under the auspices of the BSL and are not subject to this constitution. Accordingly, the BSL is not liable for the effect of injuries, damage claims or litigation as a result of such games taking place.